

SUBJECT:	DIARY OF MEETINGS FOR 2019/20
MEETING:	County Council
DATE:	17th January 2019
DIVISION/WARDS AFFECTED:	N/A

1. PURPOSE:

To approve the draft diary of meetings for 2019/2020.

2. RECOMMENDATIONS:

That the diary of meetings for 2019/2020, as attached, be approved.

3. KEY ISSUES:

- 3.1 Each Committee has reviewed the timing of their meetings and the diary has been drawn up to reflect each Committee's preferences.
- 3.2 Some Committees set their own dates during the year eg SACRE, Appointment of LEA Governors Committee, PSB selects, Corporate Parenting Panel and these will be added to the diary in due course.
- 3.3 The diary includes, for information only, dates of meetings for political groups and outside bodies that are not agreed by Council and are subject to change by the organising bodies.
- 3.4 As per previous years, as far as is practicable meetings have not been scheduled during school holidays as requested by Councillors. There is an inevitable need to hold some meetings during school holidays so that the diary does not become too congested and avoids clashes with meetings but these have been kept to a minimum.
- 3.5 County Council meetings have been scheduled to start at 14:00 in the diary. Democratic Services Committee considered the timing of meetings at its meeting on the 7th January 2019 following a survey of all councillors. The committee considered the current arrangements to be the preference of the majority of councillors for this term and agreed to review the timing again towards the end of the term highlighting to potential candidates standing at the next election that timing of council meetings are not fixed and should not pose as a barrier to people standing for election.
- 3.6 Paper copies of diaries will be available to all members at the AGM in May 2019. Printing of the diaries will be held as late as possible to incorporate as many meetings of outside bodies as possible.

4. REASONS:

The Council calendar needs to be approved annually to ensure appropriate governance arrangements are in place for the year and enables Members and officers to forward plan effectively.

5. RESOURCE IMPLICATIONS:

None as a direct result of this report.

6. SUSTAINABLE DEVELOPMENT AND EQUALITY IMPLICATIONS:

There are no sustainable development or equality impacts arising from this report.

7. SAFEGUARDING AND CORPORATE PARENTING IMPLICATIONS

There are no safeguarding or corporate parenting implications associated with this report.

8. CONSULTEES:

Democratic Services Committee – Request that meetings are held in accordance with the approved diary throughout the year so that ‘special’ meetings held at short notice are kept to a minimum. Following a review of the timing of meetings considered the current arrangements to be most appropriate for this Council term.

9. BACKGROUND PAPERS:

None.

10. AUTHOR:

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